

Witness Report

Name of injured worker: _____ Date of injury: _____
Name of witness: _____ Department: _____

Location of the accident: _____
Did you actually see the accident happen? _____
If “no”, what did you witness? _____
What exactly happened? _____

Was it clear that the employee was hurt? _____
If “no”, then why not? _____
What part of the body appeared injured? _____
Have you heard the employee complain of a similar injury/illness? _____

Has the employee mentioned other on the job injuries before? _____

Are you aware of other accidents/injuries the employee has had before? _____

Other observations: _____

Witness' Signature: _____ Date: _____

Manager's Signature: _____ Date: _____